

# FINANCIAL AID APPLICATION FORM

Please use block letters in filling-up this form

Applicants accepted on Probation are disqualified from receiving financial aid

## APPLICATION PROCEDURE:

1. This form should be downloaded and printed in a short bond paper.
2. The applicant or his/her parents should accomplish this form carefully and completely. (Write NA if the question is Not Applicable.)
3. Only applications with complete requirements will be processed.
4. Documents filed in support of this application become the property of Enderun Colleges and will not be returned to the applicant.



Please send this application form to:

**Enderun Colleges**  
1100 Campus Avenue  
McKinley Hill, Fort Bonifacio  
Taguig City 1634 Philippines

Telephone (632) 8856 5000

admissions@enderuncolleges.com  
<http://www.enderuncolleges.com>

## CHECKLIST OF REQUIREMENTS

- Financial Aid Application Form (completely filled)
- Clear photocopy of transcript of record from the last completed school year
- 500 words or more Essay on "Why you are applying for a scholarship/financial aid grant. Explain how receiving a scholarship/financial aid grant will help you achieve your goals."
- 2 Recommendation Letters from your Guidance Counselor/Principal/Professor
- Photographs of your family residences (showing the full view of the whole house and family business, if applicable.) Attach the photos in the space provided.
- Updated Curriculum Vitae
- 1 pc. "2x2" ID Photo
- If applicable, Photocopy of School Certificates, Honors and Awards from the last completed year
- If applicable, Certified True Copy of School Ranking

## If parents are employed, submit any of the following:

- Original Certificate of Employment & Compensation (including bonuses, commissions, and allowances)
- Photocopy of the Annual Income Tax Return. (Please submit a personal letter indicating the financial status of the family if exempted from filing an ITR or reason for non-filing.)

## If parents are Overseas Filipino Workers (OFW), submit the following:

- Copy of employment contract
- OFW Parent Expenses Form

## If parents are self-employed, own (or co-own) a business or a Micro, Small & Medium Enterprise (MSME), submit any of the following:

- Income and Expense Financial Statements
- Photocopy of the Annual Income Tax Returns. (Please submit a personal letter indicating the financial status of the family if exempted from filing an ITR or reason for non-filing.)
- If parents are retired or were retrenched for the past (3) years, submit a Certificate of Retirement or Separation with the amount of retirement/separation benefits received from the company and from Pagibig and SSS or GSIS.
- If applicable, photocopy of parents' credit card billing statement for the last two months.



ДОКУМЕНТ СЕД МЗС АСКОД

Підписувач МИХАЙЛЮК ДЕНИС ЮРІЙОВИЧ  
Сертифікат 5E984D526F82F38F040000005CD8DB0082B38004  
Дійсний з 19.10.2023 13:31:43 по 18.10.2024 23:59:59

МЗС



61515/640-840-15589 від 05.02.2024

**APPLICATION CATEGORY:**

I am applying as:

- Incoming Grade 11 (Senior High School)
- Incoming Grade 12 (Senior High School)
- Incoming College Freshman
- College Transferee
- Second Degree Taker
- Continuing Enderun Student

**APPLICATION FOR:**

- Academic Scholarship
- Financial Aid Grants
- Named Industry Grant: \_\_\_\_\_

Please indicate name of Grant



SCAN HERE TO VIEW SCHOLARSHIP GRANTS

<https://www.enderuncolleges.com/admissions/financial-support/>

**APPLICANT'S INFORMATION**

SURNAME		FIRST NAME		M.I.
SCHOOL YEAR	COURSE	NATIONALITY	CIVIL STATUS	
DATE OF BIRTH		GENDER	AGE	
EMAIL ADDRESS		CONTACT NUMBER(S)		

**MAILING ADDRESS**

HOUSE/ BLDG. OR APARTMENT NO.	STREET ADDRESS	SUBDIVISION/VILLAGE	BARANGAY
REGION CITY		POSTAL CODE	

IF A STUDENT IS RESIDING FROM THE PROVINCE, WHERE DOES HE/SHE INTEND TO LIVE WHILE STUDYING IN ENDERUN COLLEGES? PLEASE CHECK ONE

- OFF-CAMPUS BOARDING     WITH A RELATIVE     OTHER: PLEASE SPECIFY \_\_\_\_\_

LAST SCHOOL ATTENDED \_\_\_\_\_

HOW MUCH IS YOUR ANNUAL TUITION & FEES IN YOUR LAST SCHOOL ATTENDED?  
\_\_\_\_\_

HAVE YOU RECEIVED ANY HONORS/AWARDS IN YOUR LAST ACADEMIC YEAR? PLEASE SPECIFY.  
\_\_\_\_\_  
\_\_\_\_\_

WERE YOU A RECIPIENT OF ANY SCHOLARSHIP/ FINANCIAL AID GRANT LAST YEAR?  YES     NO

WHAT PERCENTAGE OF SCHOLARSHIP DID YOU RECEIVE? WHAT INCLUSIONS WERE PROVIDED TO YOU?  
\_\_\_\_\_  
\_\_\_\_\_

IF NO, HOW DID YOUR FAMILY SETTLE PAYMENT FOR YOUR TUITION AND FEES LAST SCHOOL YEAR?  
\_\_\_\_\_  
\_\_\_\_\_

# FAMILY BACKGROUND

## STATUS OF PARENTS:

- MARRIED AND LIVING TOGETHER  
  UNMARRIED AND LIVING TOGETHER  
  SINGLE PARENT  
  WIDOW/ER  
 SEPARATED/DIVORCED/UNION ANNULLED  
  LIVING WITH GUARDIAN/S

DATA OF PARENTS	FATHER/ GUARDIAN 1	MOTHER/ GUARDIAN 2
NAME		
AGE (OR IF DECEASED, WHEN)		
CONTACT NO.		
EMAIL ADDRESS		
CITIZENSHIP		
EDUCATIONAL ATTAINMENT		
OCCUPATION/ POSITION		
COMPANY		
POSITION / NO. OF YEARS IN THE COMPANY		
IF CONTRACTUAL, EXPECTED END OF CONTRACT		
(IF SELF-EMPLOYED) NATURE/ WORK OF BUSINESS		
IF RETIRED, OR EVER AVOIDED OF EARLY RETIREMENT, WHEN AND UNDER WHICH COMPANY		
IF UNEMPLOYED, SINCE WHEN		
REASON/S FOR BEING UNEMPLOYED		

## BROTHERS AND SISTERS (PLEASE ATTACH ADDITIONAL SHEET IF NECESSARY)

TOTAL NUMBER OF SIBLINGS:  NUMBER OF WORKING SIBLING/S:  NUMBER OF STUDYING SIBLING/S:

RELATION	SIBLING 1	SIBLING 2	SIBLING 3
NAME			
AGE			
CIVIL STATUS			

### FILL OUT DATA BELOW FOR SIBLINGS WHO ARE NO LONGER IN SCHOOL / WHO ARE EMPLOYED (IF APPLICABLE)

NO. OF DEPENDENTS (IF MARRIED)			
RESIDING WITH FAMILY? (YES/NO)			
EDUCATIONAL ATTAINMENT			
OCCUPATION / POSITION			
COMPANY/ BUSINESS			
ANNUAL INCOME			
HELPING WITH FINANCES? (AMOUNT OF FINANCIAL HELP)			

### FILL OUT DATA BELOW FOR SIBLINGS WHO ARE STILL IN SCHOOL /NOT YET STUDYING (IF APPLICABLE)

GRADE/ YEAR LEVEL			
SCHOOL			
ANNUAL TUITION FEE			
SCHOLARSHIP GRANTED			
AMOUNT COVERED BY SCHOLARSHIP			
WITH EDUCATIONAL PLAN?			
IF YES, PLEASE ATTACH COPY OF THE CONTRACT			

NUMBER OF RELATIVES LIVING WITH THE FAMILY:

PERSON/S HELPING THE FAMILY (RELATIVES, FRIENDS, ETC.,) WHO HELPS WITH THE EDUCATION AND HOUSEHOLD EXPENSES:

NAME			
RELATION TO FAMILY			
AMOUNT OF MONTHLY SUPPORT			
DURATION & EXTENT OF SUPPORT			

GROSS ANNUAL INCOME PLEASE ATTACHED CURRENT ITR (INCOME TAX RETURN) \_\_\_\_\_

COMBINED ANNUAL INCOME (FATHER, MOTHER) \_\_\_\_\_

COMBINED ANNUAL INCOME (SISTER, BROTHER) \_\_\_\_\_

RETIREMENT BENEFITS/SEPARATION PAY \_\_\_\_\_

PROFIT/RENTALS ON LANDS OR OTHER PROPERTIES \_\_\_\_\_

CREDIT CARD BANK PROVIDER/S	(CARD LIMIT)

**VEHICLES OWNED/ REGULARLY USED BY THE FAMILY**

MAKE/YEAR/MODEL	DATE PURCHASED	AMOUNT PURCHASED	BALANCE TO BE PAID	COMPANY/FAMILY OWNED

HOUSING:  HOUSE  TOWNHOUSE/APARTMENT  CONDOMINIUM  OTHERS:

**OWNERSHIP OF HOUSING UNIT**

OWNED    NAME OF OWNER: \_\_\_\_\_    RELATIONSHIP TO APPLICANT: \_\_\_\_\_

AQUISITION COST	DATE ACQUIRED	LENGTH OF STAY	MONTHLY AMMORTIATION (INDICATE IF PAID IN FULL)	PRESENT MARKET VALUE	LAST RENOVATION DATE	RENOVATION COST

RENTED    NAME OF OWNER: \_\_\_\_\_    MONTHLY RENT: \_\_\_\_\_

RENT FREE    NAME OF OWNER: \_\_\_\_\_    RELATIONSHIP TO APPLICANT: \_\_\_\_\_

(LIVING WITH RELATIVES OR FRIENDS) \_\_\_\_\_

OTHERS, PLEASE SPECIFY \_\_\_\_\_

SIZE OF LOT (m<sup>2</sup>) \_\_\_\_\_ HOUSE FLOOR AREA (m<sup>2</sup>) \_\_\_\_\_ NUMBER OF HOUSEHOLD STAFF: \_\_\_\_\_

NUMBER OF BEDROOMS: \_\_\_\_\_ NUMBER OF BATHROOMS: \_\_\_\_\_

IS THIS WERE THE STUDENT RESIDES?  YES  NO

IF NO, PLEASE PROVIDE THE ADDRESS OF THE RESIDENCE OF THE STUDENT BELOW:

**OTHER PROPERTIES (OWNED, INHERITED, COMMERCIAL, INDUSTRIAL, ETC)**

DESCRIPTION AND/OR USE	LOCATION	SIZE	DATE ACQUIRED	ACQUISITION COST	ZONING VALUE	YEARLY NET INCOME

DO YOU HAVE OTHER RELATIVES WHO FINANCE YOUR EDUCATION?  YES  NO

IF YES, WHAT ARE THEIR NAMES AND RELATIONS TO YOU?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ON AVERAGE, HOW MUCH MONEY DO THEY CONTRIBUTE MONTHLY FOR YOU?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ARE YOU CURRENTLY APPLYING FOR OTHER EXTERNAL SCHOLARSHIP OR FINANCIAL AID?  YES  NO

ARE YOU A RECIPIENT OF ANY EXTERNAL SCHOLARSHIP OR FINANCIAL AID?  YES  NO

IF YES, PLEASE SHARE DETAILS:

SOURCE \_\_\_\_\_ AMOUNT \_\_\_\_\_

NAME	RELATIONSHIP TO THE APPLICANT	CONTACT NUMBER

ATTACH A CLEAR PHOTO OF YOUR BUSINESS WITH VISIBLE BUSINESS SIGNAGE



ATTACH A CLEAR PHOTO OF YOUR HOUSE WITH VISIBLE HOUSE NUMBER



**DECLARATION BY THE PARENTS/GUARDIAN**

We hereby certify that all information supplied in this application is accurate and complete. Any misrepresentation of information will render this form invalid, and will immediately disqualify my application for financial aid or will revoke any form of financial aid already granted. We authorize Enderun Colleges to verify all information supplied herein.

We also allow Enderun Colleges Office of Admission and Scholarships to use the data for legitimate purposes specifically for the eligibility for a scholarship and/or financial aid application. All processing of information will be done by authorized personnel in accordance with the Data Privacy Policy of the College.

FATHER'S/GUARDIAN'S SIGNATURE \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_

MOTHER'S/GUARDIAN'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_