

APPROVED

Rector \_\_\_\_\_ D.G.Lukianenko

**STUDY PLAN**  
(implemented since 01.09.2017)

Branch of knowledge  
Speciality  
Specialization (study program)  
Form of study  
Educational degree  
Faculty

Education / Pedagogy  
Vocational education  
Vocational education (Economics)  
Full-time education  
Bachelor  
Personnel management, sociology and  
psychology

Vice-rector on scientific and pedagogical work

\_\_\_\_\_ A.M. Kolot

Dean of faculty

\_\_\_\_\_ S.O. Tsymbaliuk

Deputy First Vice-rector -  
director of the training center

\_\_\_\_\_ A.M. Bereza



**PLAN OF STUDY PROCESS FOR 1st YEAR**

I semester												
№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0	4						4	TEST	0
1.1.2.	Foreign Language	90	3	2	50		9		29	3		32
1.1.3.	Ukrainian	90	3	8	34		9	4	35	2	EXAM	39
1.1.4.	History of Ukrainian Society	120	4	26	34		12	4	44	3	EXAM	37
	<b>Amount</b>	<b>300</b>	<b>10</b>	<b>36</b>	<b>118</b>	<b>0</b>	<b>30</b>	<b>8</b>	<b>108</b>	<b>12</b>		<b>300</b>
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Advanced Mathematics	90	3	18	28		9		35	3		39
1.2.2.	Computer Science Principles of Economics	120	4	24		48	12	4	32	4	EXAM	27
	<b>Amount</b>	<b>210</b>	<b>7</b>	<b>34</b>	<b>60</b>	<b>0</b>	<b>21</b>	<b>4</b>	<b>91</b>	<b>6</b>		<b>210</b>
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Psychology	120	4	26	34		12	4	44	3	EXAM	37
1.3.2.	Pedagogy	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>42</b>	<b>66</b>	<b>0</b>	<b>24</b>	<b>8</b>	<b>100</b>	<b>6</b>		<b>240</b>
<b>III. Practical training</b>												
3.1.	Specialty Introductory Course (training course)	90	3	8	32		9		41	2	TEST	46
	<b>Amount</b>	<b>90</b>	<b>3</b>	<b>8</b>	<b>32</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>41</b>	<b>2</b>		<b>90</b>
	<b>Total I</b>	<b>840</b>	<b>28</b>	<b>120</b>	<b>276</b>	<b>0</b>	<b>84</b>	<b>20</b>	<b>340</b>	<b>26</b>		<b>840</b>

II semester												
№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0							4	TEST	
1.1.2.	Foreign Language	60	2		52		6		2	3		3
1.1.3.	Sociology	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>180</b>	<b>6</b>	<b>16</b>	<b>32</b>	<b>0</b>	<b>12</b>	<b>4</b>	<b>56</b>	<b>10</b>		<b>120</b>
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Advanced Mathematics	120	4	18	14	14	12	4	58	3	EXAM	48
1.2.2.	Principles of Economics*	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>34</b>	<b>46</b>	<b>14</b>	<b>24</b>	<b>8</b>	<b>114</b>	<b>6</b>		<b>240</b>
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Psychology of Professional Activities	120	4	16	32		12	4	56	3	EXAM	47
1.3.2.	Pedagogical Oratory	90	3	16	32		9		33	3	TEST	37
	<b>Amount</b>	<b>210</b>	<b>7</b>	<b>32</b>	<b>64</b>	<b>0</b>	<b>21</b>	<b>4</b>	<b>89</b>	<b>6</b>		<b>210</b>
<b>II. Selective disciplines</b>												
<b>Disciplines are selected by students</b>												
2.1.	Office Work Using Computer Technique	120	4	4		32	12		72	0	TEST	60
2.2.	Ethics	120	4	16	32		12		60	3	TEST	50
2.3.	Jurisprudence	120	4	16	32		12		60	3	TEST	50
2.4.	Art of Presentation	120	4	20	32	16	12		40	3	TEST	33
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>28</b>	<b>32</b>	<b>32</b>	<b>24</b>	<b>0</b>	<b>132</b>	<b>3</b>		<b>248</b>
	<b>Total II</b>	<b>870</b>	<b>29</b>	<b>118</b>	<b>194</b>	<b>46</b>	<b>81</b>	<b>16</b>	<b>391</b>	<b>24</b>		<b>870</b>

\* - Course Paper

**PLAN OF STUDY PROCESS FOR 2nd YEAR**

III semester

№	Disciplines	Hours								Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher					Self-work of student (SWS)			
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0							4	TEST	
1.1.2.	Foreign Language	60	2		52		6		2	3		3
1.2.3.	Philosophy	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>180</b>	<b>6</b>	<b>16</b>	<b>84</b>	<b>0</b>	<b>18</b>	<b>4</b>	<b>58</b>	<b>10</b>		<b>180</b>
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Microeconomics	120	4	16	32		12	4	56	3	EXAM	47
1.2.2.	Macroeconomics	120	4	16	32		12	4	56	3	EXAM	47
1.2.3.	Probability and Statistics	120	4	16	32		12		60	3	TEST	50
	<b>Amount</b>	<b>360</b>	<b>12</b>	<b>48</b>	<b>96</b>	<b>0</b>	<b>36</b>	<b>8</b>	<b>172</b>	<b>8</b>		<b>360</b>
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Developmental and Pedagogical Psychology	90	3	16	30		9	4	31	4	EXAM	34
1.3.2.	Pedagogical Communication	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>210</b>	<b>7</b>	<b>32</b>	<b>62</b>	<b>0</b>	<b>21</b>	<b>8</b>	<b>87</b>	<b>7</b>		<b>210</b>
<b>II. Selective disciplines</b>												
<b>1 package and 1 discipline are selected by students.</b>												
2.1.	Package #1 Entrepreneurship and Business-Culture	120	4	16	32		12		60	3	TEST	50
2.2.	Package #2 Team Management (Training)	120	4	4	48		12		56	3	TEST	47
2.3.	Practicum «Self-management»	120	4	16	32		12		60	3	TEST	50
2.4.	Training «Self-Education Skills Formation»	120	4	4	48		12		56	3	TEST	47
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>20</b>	<b>80</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>116</b>	<b>6</b>	TEST	<b>240</b>
	<b>Total III</b>	<b>990</b>	<b>33</b>	<b>116</b>	<b>322</b>	<b>0</b>	<b>99</b>	<b>20</b>	<b>433</b>	<b>30</b>		<b>990</b>

IV semester

№	Disciplines	Hours								Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher					Self-work of student (SWS)			
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0							4	TEST	
1.1.2.	Foreign Language	90	3		52		9	4	25	3	EXAM	28
	<b>Amount</b>	<b>90</b>	<b>3</b>	<b>0</b>	<b>52</b>	<b>0</b>	<b>9</b>	<b>4</b>	<b>25</b>	<b>3</b>		<b>90</b>
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Methodology and Didactics of Vocational Education	120	4	16	32		12	4	56	3	EXAM	47
1.3.2.	Practicum «Educational Management»	90	3	16	32		9		33	3	TEST	37
1.3.3.	Economics of Enterprise	150	5	20	32		15	4	79	3	EXAM	53
1.3.4.	Management	120	4	16	32		12	4	56	3	EXAM	47
1.3.5.	Personnel Management	120	4	16	32		12	4	56	3	EXAM	47
	<b>Amount</b>	<b>600</b>	<b>20</b>	<b>84</b>	<b>160</b>	<b>0</b>	<b>60</b>	<b>16</b>	<b>280</b>	<b>14</b>		<b>600</b>
<b>II. Selective part of study plan (disciplines for forming an individual study plan of a student)</b>												
<b>1 package and 1 discipline are selected by students</b>												
2.1.	Package #1 Leadership and Partnership in Business	120	4	16	32		12		60	3	TEST	50
2.2.	Package #2 Recruitment of Personnel	120	4	16	32		12		60	3	TEST	50
2.3.	Pedagogical Conflictology	120	4	16	32		12		60	3	TEST	50
2.4.	Principles of Andragogics	120	4	16	32		12		60	3	TEST	50
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>32</b>	<b>64</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>120</b>	<b>6</b>	TEST	<b>240</b>
	<b>Total IV</b>	<b>930</b>	<b>31</b>	<b>116</b>	<b>276</b>	<b>0</b>	<b>93</b>	<b>20</b>	<b>425</b>	<b>23</b>		<b>930</b>

\* - Course Paper

**PLAN OF STUDY PROCESS FOR 3rd YEAR**

V semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54		15			81	3	54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Theory and Methods of Educational Work	90	3	18	28		9	4	31	3	EXAM	34
1.3.2.	Methods of Vocational Education (Course Paper)	150	5	20	32		15	4	79	3	EXAM	53
1.3.3.	Marketing	120	4	16	32		12	4	56	3	EXAM	47
1.3.4.	Accounting	90	3	16	30		9	4	31	3	EXAM	34
1.3.5.	Labour Economics and Social and Labour Relations	120	4	16	32		12	4	56	3	EXAM	47
1.3.6.	Labour Protection and Life Safety	90	3	8	32		9		41	2	TEST	46
	<b>Amount</b>	<b>660</b>	<b>22</b>	<b>94</b>	<b>186</b>	<b>0</b>	<b>66</b>	<b>20</b>	<b>294</b>	<b>16</b>		<b>660</b>
<b>II. Selective disciplines</b>												
<b>1 package and 1 discipline are selected by students.</b>												
2.1.	Package #1 Creation of Own Business	120	4	4	48		12		56	3	TEST	47
2.2.	Package #2 Personnel Assessment	120	4	16	32		12		60	3	TEST	50
2.3.	Training «Management of Social-psychological Processes in Professional Activity»	120	4	4	48		12		56	3	TEST	47
2.4.	Training «Economic Thinking Development»	120	4	4	48		12		56	3	TEST	47
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>8</b>	<b>96</b>		<b>24</b>		<b>112</b>	<b>6</b>		<b>240</b>
	<b>Total V</b>	<b>900</b>	<b>30</b>	<b>102</b>	<b>282</b>	<b>0</b>	<b>90</b>	<b>20</b>	<b>406</b>	<b>22</b>		<b>900</b>

\* - Course Paper

VI semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54		15			81	5	54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Principles of Pedagogical Creativity	90	3	16	32		9		33	4	TEST (course)	37
1.3.3.	Practicum «Innovative Technologies in Education»	90	3	16	32		9		33	3	TEST	37
1.3.3.	International Economics	90	3	16	30		9	4	31	3	EXAM	34
1.3.4.	Finance	120	4	16	32		12	4	56	4	EXAM	47
1.3.5.	Economics and Organization of Innovation Activity	120	4	16	32		12	4	56	4	EXAM	47
	<b>Amount</b>	<b>510</b>	<b>17</b>	<b>80</b>	<b>158</b>	<b>0</b>	<b>51</b>	<b>12</b>	<b>209</b>	<b>18</b>		<b>510</b>
<b>II. Selective disciplines</b>												
<b>1 package and 1 discipline are selected by students.</b>												
2.1.	Package #1 Training Course «Business Modeling»	120	4	4	48		12		56	4	TEST	47
2.2.	Package #2 Management of Personnel Behavior	120	4	16	32		12		60	4	TEST	50
2.3.	Practicum «Methods of Teaching General Economic Disciplines»	120	4	16	32		12		60	4	TEST	50
2.4.	Practicum «Methods of Teaching Professional Disciplines»	120	4	16	32		12		60	4	TEST	50
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>32</b>	<b>64</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>120</b>	<b>8</b>		<b>240</b>
<b>III. Practical training</b>												
3.1.	Educational Practice	120	4		60		12		48		REPORT	40
	<b>Amount</b>	<b>120</b>	<b>4</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>48</b>	<b>0</b>		<b>120</b>
	<b>Total VI</b>	<b>870</b>	<b>29</b>	<b>112</b>	<b>282</b>	<b>0</b>	<b>87</b>	<b>12</b>	<b>377</b>	<b>26</b>		<b>870</b>

**PLAN OF STUDY PROCESS FOR 4th YEAR**

VII semester

№	Disciplines	Hours								Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher					Self-work of student (SWS)			
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54			15		81	3	54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Practicum «Information Technologies in Education and TMT»	90	3	16	30			9	4	31	3	EXAM 34
1.3.2.	Project Analysis	90	3	16	30			9	4	31	4	EXAM 34
1.3.3.	Strategy of Enterprise	90	3	16	30			9	4	31	3	EXAM 34
1.3.4.	Personnel Administration	120	4	16	32			12	4	56	3	EXAM 47
	<b>Amount</b>	<b>390</b>	<b>13</b>	<b>64</b>	<b>122</b>	<b>0</b>	<b>39</b>	<b>16</b>	<b>149</b>	<b>12</b>		<b>390</b>
<b>II. Selective disciplines</b>												
<b>1 package and 2 disciplines are selected by students</b>												
2.1.	Package #1 Capital of Enterprise: Formation and Use	120	4	16	32			12		60	3	TEST 50
2.2.	Package #2 Personnel Development	120	4	16	32			12		60	3	TEST 50
2.4.	Training «Forming Managerial Competence»	120	4	4	48			12		56	3	TEST 47
2.5.	Training «Proficiency of Decision Making»	120	4	4	48			12		56	3	TEST 47
2.5.	Training «Principles of Self-control»	120	4	4	48			12		56	3	TEST 47
	<b>Amount</b>	<b>240</b>	<b>12</b>	<b>20</b>	<b>80</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>180</b>	<b>9</b>		<b>360</b>
<b>III. Practical training</b>												
3.1.	Internship	180	6		120			18		42		REPORT 23
	<b>Amount</b>	<b>180</b>	<b>6</b>	<b>0</b>	<b>120</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>42</b>	<b>0</b>		<b>180</b>
	<b>Total VII</b>	<b>810</b>	<b>31</b>	<b>84</b>	<b>322</b>	<b>0</b>	<b>81</b>	<b>16</b>	<b>371</b>	<b>21</b>		<b>810</b>

VIII semester

№	Disciplines	Hours								Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher					Self-work of student (SWS)			
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
<b>I. Normative disciplines</b>												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Professional Foreign Language (optional)	150	0		42			15		93	4	62
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Potential and Development of Enterprise	120	4	16	32			12	4	56	4	EXAM 47
1.3.2.	Comparative Pedagogy	90	3	16	28			9	4	33	4	EXAM 37
1.3.3.	Motivational Management	120	4	16	32			12	4	56	4	EXAM 47
	<b>Amount</b>	<b>330</b>	<b>11</b>	<b>48</b>	<b>92</b>	<b>0</b>	<b>33</b>	<b>12</b>	<b>145</b>	<b>12</b>		<b>330</b>
<b>II. Selective disciplines</b>												
<b>1 package and 1 discipline are selected by students</b>												
2.1.	Package #1 Training Course "Start-up"	120	4	6	32			12		70	3	TEST 58
2.2.	Package #2 Training and Coaching in Personnel Management	120	4	18	16			12		74	3	TEST 62
2.3.	Social Pedagogy	120	4	16	22			12		70	3	TEST 58
2.4.	Correctional Pedagogy	120	4	16	22			12		70	3	TEST 58
	<b>Amount</b>	<b>240</b>	<b>8</b>	<b>36</b>	<b>48</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>140</b>	<b>6</b>		<b>240</b>
<b>III. Practical training</b>												
3.1.	Teaching Practice	180	6		120			18		42		REPORT 23
3.2.	Preparation an Defense of Bachelor Diploma Work	120	4					12		108		Defence
	<b>Amount</b>	<b>300</b>	<b>10</b>	<b>0</b>	<b>120</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>150</b>	<b>0</b>		<b>300</b>
	<b>Total VIII</b>	<b>870</b>	<b>29</b>	<b>84</b>	<b>260</b>	<b>0</b>	<b>87</b>	<b>12</b>	<b>435</b>	<b>18</b>		<b>870</b>

**Note:**

Package #1 - Disciplines of the certification program "Business-modelling";  
 Package #2 - Disciplines of the certification program "Personnel Management"

**Attestation:**

Defence of Bachelor Thesis

**Calculation of the students' workload**

Kinds of study work	Total hours	including semesters:							
		I	II	III	IV	V	VI	VII	VIII
Auditorium classes (classes with teacher)	<b>4040</b>	500	503	557	505	494	493	559	429
Self-work of students	<b>3178</b>	340	391	433	425	406	377	371	435
<b>Total</b>	<b>7200</b>	840	870	990	930	900	870	810	870
Number of credits	<b>240</b>	28	29	33	31	30	29	31	29
Number of class hours per week		26	24	30	23	22	26	21	18
Practice:									
Educational Practice	<b>120</b>						120		
Work Experience Internship	<b>180</b>							180	
Teaching Practice	<b>180</b>								180
<b>Total</b>	<b>480</b>								
<b>Kinds of control:</b>									
TEST	<b>31</b>	2	5	4	4	3	5	5	3
EXAM	<b>33</b>	5	4	5	5	5	3	3	3

7200

	Total normative disciplines	Total selective disciplines	Total ECTS credits
Academic credit	180	60	240
Percentages	75	25	100